

**South Central Louisiana Human Services Authority
Board Meeting Minutes
March 14, 2019**

Members Present: Ray Nicholas (Assumption), Bryan Zeringue (Lafourche), Lynne Farlough (St. John the Baptist), Cheryl Turner (Terrebonne), and Dr. Victor Tedesco, III (Terrebonne)

Members Absent: Alisa Dunklin (St. James)

Guest in attendance: Lisa Schilling (Executive Director), Kristin Bonner (Deputy Director), Janelle Folse (Fiscal Director), Wesley Cage (Developmental Disabilities Director), and Stephanie Benton (Secretary)

Agenda Item	Action Recommended/Outcome
Call to Order	Chairman Ray Nicholas called the meeting to order at 6:14 p.m.
Opening Prayer & Pledge of Allegiance	Mr. Ray Nicholas led the prayer and Mr. Bryan Zeringue led the Pledge of Allegiance
Roll Call of Board Members	Secretary called the roll and indicated a quorum was present.
Approval of Minutes	Minutes from the January 10, 2019 meeting were reviewed. Ms. Alvina Matherne motioned to approve the minutes of the January 10, 2018 Board Meeting, seconded by Mr. Bryan Zeringue, motion carried and minutes were approved.
Board Issues	<p><u>Board Member Travel Reimbursement:</u> Board Members were reminded to submit travel reimbursement forms.</p> <p><u>Board Member Surveys:</u> Ms. Schilling reported we will revisit the Board Member Surveys at the next Board Meeting.</p> <p><u>Vacant Board Member Seats Update:</u> Ms. Schilling gave a brief update of the Board vacancies for Lafourche and St. Mary Parishes. Ms. Schilling will contact the individuals interested in Lafourche Parish. We are advertising for the vacancies in both Lafourche Parish and St. Mary Parish. Ms. Schilling also announced Ms. Alicia Dunklin has decided to remove herself from the Board and St. James Parish is currently searching for someone to replace Ms. Dunklin.</p>
Executive Director Report	<p><u>Agency Update:</u> Lisa Schilling</p> <ul style="list-style-type: none"> • <u>ED Evaluation:</u> Ms. Schilling thanked the Board for their positive comments and merit increase. • <u>Environmental Services Project Update:</u> Ms. Schilling reported the addition of 6 offices and a conference room at LBHC is complete. New furniture has been ordered for the clinic. RPBHC receptionist/clerical area is complete, they will begin working on the patio area soon. • <u>HTV – SCLHSA Full Circle:</u> Ms. Schilling discussed the recent renewal of SCLHSA Call Line commercial and Mr. Folse also discussed an open slot for a show and would like SCLHSA to fill it. He has added us to his “Bayou Time” show, which is a 30 minute segment. SCLHSA Full Circle is a segment of episodes that will air over 20 times per month. We have taped the first show on Vaping, and in February we taped a show on Gambling. Chief Zeringue will join and discuss Compliance Checks in March. Ms. Schilling reviewed a SCLHSA Full Circle hand-out on upcoming topics for each show. • <u>2017 Employee Satisfaction Survey Results:</u> Ms. Schilling reviewed the 2017 Employee Satisfaction Survey Results. The overall results were positive. The comments were shared with the Executive Team and they are working on how we can improve on communication and program roll-outs in the future. • <u>SCLHSA/LDH/OBH “Conversations on Behavioral Health”:</u> Ms. Schilling discussed we recently co-hosted an event with LDH - “Conversations on Behavioral Health” held at the N Branch Library in Gray on 2/25/19. . There were 2 sessions, first meeting with providers, then a meeting with the community such as care givers and patients. Ms. Schilling also added we were the only LGE to have patients attend the community session. Ms. Schilling also shared positive comments from LDH regarding the sessions. • <u>SCLHSA Ribbon Cutting:</u> Ms. Schilling reported the recent Ribbon Cutting Ceremony at Regal Row was a success and was well attended. • <u>STR/Opioid Statewide Media Campaign:</u> Ms. Schilling reviewed STR/Opioid Statewide Media Campaign in which SCLHSA was selected for the statewide campaign. Ms. Schilling discussed the Opioid Social/Digital Media Campaign Local Partner Selection. There have been some

Executive Director Report (cont'd)	<p>additional grant funds for Behavioral Health for the STR Campaign. Ms. Schilling commented that SCLHSA is the only LGE selected for the Statewide Media Campaign.</p> <ul style="list-style-type: none"> • <u>Audit Visits – Legislature Auditor (Ongoing), Accountability Plan Visit, Civil Service</u>: Ms. Schilling reported the Legislature Auditor is currently at our office. Ms. Schilling also reported SCLHSA had the Accountability Plan Visit on 2/28/19 in which they reviewed all policies and procedures at Admin, DD, LBHC and RPBHC. SCLHSA scored a 99%. SCLHSA's HR department had the full Civil Service Audit yesterday and today and scored a 100%. • <u>LDH Contract</u>: Ms. Schilling discussed the SCLHSA Contract renewal with LDH. There are some concerns with the contract. We have had to sign three extensions and hope to finalize the Contract soon. <p><u>Financial Report</u>: Janelle Folse</p> <ul style="list-style-type: none"> • <u>Monthly Budget Summary (December, January)</u>: Ms. Folse reviewed the FY 18-19 Budget Analysis for December as of 12/31/2018 and for January as of 1/31/2019, including projected revenues/expenditures and the Legislative Appropriated Budget. • <u>Revenue Report (December, January)</u>: Ms. Folse reviewed the FY 18-19 Revenue Report for December as of 12/31/2018, and January as of 1/31/2019, reflecting collections including recoupments as of 12/31/2018 and 1/31/2019. <ul style="list-style-type: none"> ○ Ms. Cheryl Turner motioned to approve the FY 18-19 December and January Budget Analysis and the Revenue Reports for December as of 12/31/2018 and for January as of 1/31/2019, seconded by Dr. Victor Tedesco, motion carried. <p><u>Operational Report</u>: Kristin Bonner</p> <ul style="list-style-type: none"> • <u>Agency Statistics</u>: Ms. Bonner and Mr. Cagle reviewed the FY 19 1st Qtr. Agency Statistics for Behavioral Health and Developmental Disabilities. • <u>LaPAS Report</u>: Ms. Bonner reviewed the FY 19 1st Quarter LaPAS Report. • <u>Quality Indicators</u>: Ms. Bonner reviewed the FY 19 1st Quarter Performance Indicator Report. New indicators were added for Effectiveness and Satisfaction. • <u>Patient Satisfaction Survey Results</u>: Ms. Bonner and Mr. Cagle reviewed the FY 19 1st Quarter Client Satisfaction/Outcome Survey Results for Behavioral Health and Developmental Disabilities. • <u>1st Quarter Top Diagnosis</u>: Ms. Bonner reviewed the FY 19 1st Quarter Top Diagnosis to include Substance Use Disorders and Mental Health Disorders. <p><u>Developmental Disabilities</u>: Wesley Cagle</p> <ul style="list-style-type: none"> • <u>Program Statistics</u>: Mr. Cagle discussed Program Statistics as part of Ms. Bonner's Operational Report. • <u>Roll out of LaSRS, LaMeds, SAMS and Complaints System</u>: Mr. Cagle discussed the roll out of several systems. LaSRS has been in place for about a year now, and is used to replace the current low risk system. The system tracks everyone in the Waiver Program. The Complaints System, within the database, has had improvements and is easier to navigate. LaMeds is a new Medicaid system, and is used for payment authorizations. SAMS – new system for the critical instant reporting will roll out soon. We will be the first LGE to implement the system. • <u>Employment Initiative</u>: Mr. Cagle discussed the Employment Initiative. Mr. Cagle gave a brief update of the Employment Initiative and Path to Employment Programs. The Employment Initiative is a plan to employ individuals of working age, receiving OCDD services, within their community. Providers have until March, 2020 to be in compliance.
Old Business	None
New Business	None
Views and Comments by the Public	None
Consideration of Other Matters	<ul style="list-style-type: none"> • <u>SCLHSA Events Calendar</u> • <u>Board Meeting Schedule</u>: The Board Meeting will be on April 11, 2019.
Adjournment	Motion to adjourn by Mr. Bryan Zeringue, seconded by Ms. Cheryl Turner, motion carried. Meeting adjourned at 7:40 pm